



## EXPRESSION OF INTEREST

### INVITATION TO EXPRESS INTEREST IN SALARY SURVEY AND MARKET COMPARISON

#### CONSULTANCY

Procurement Reference number: EDF/HR/06/23

1. **Export Development Fund Limited (EDF) is a development finance institution (DFI) mandated to promote the growth as well as diversification of the country's exports. EDF's mission is to accelerate structural transformation in Malawi through various financial and non-financial interventions availed to businesses in growth sectors of the economy.**
2. **EDF intends to procure services of a consultant (Individual/Firm) to undertake Salary Survey and Market Comparison.**
3. **EDF now invites suitably qualified bidders to submit sealed expressions of interest for undertaking a Salary Survey and Market Comparison Consultancy.**
4. **Expressions of interest will be evaluated in accordance with the Public Procurement and Disposal of Assets Act of 2017 and the Public Procurement Regulations 2020. Participation is open to all eligible bidders.**
5. **Interested eligible bidders may submit expressions of interest to EDF, including:**
  - a. **Business Registration certificate**
  - b. **PPDA Registration Certificate**
  - c. **Evidence of at least 2 similar exercises done in within the past 5 years**
6. **Shortlisted bidders will be issued with tender documents to participate in the bidding process.**
7. **Expressions of interest must be delivered to the address below on or before Wednesday, 1<sup>st</sup> November 2023 at 15:00 hours local time. Late submissions shall be rejected.**

**The Chairperson, IPDC**

**Export Development Fund Limited**

**First Floor: Public Service Pension Fund House, Presidential Way,**

**Capital City, Lilongwe 3, Malawi**